

HELPING HOMEOWNERS IS WHAT WE DO.

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PHASE 1 = Item(s) Needed for Short Sale Checklist & Process Details

1. Hardship letter with evidence of financial hardship to make a compelling argument to lender(s) to justify short sale approval. Examples of evidence: proof of unemployment, divorce, marital difficulties, loss or reduction of income, sickness, business failure, payment adjustment, illness in family, loss of renters/tenants, etc.
2. Current, consecutive pay stubs for 30 days (1 month)
3. Current, consecutive bank statements for 90 days (3 months)
4. Tax Returns (with ALL schedules attached) for two years (2017 & 2016)
5. Valid New York State or Government-issued Photo ID and SS Card
6. Most recent utility bill to prove occupancy requirement
7. Social Security Award Letter (if applicable)
8. Disability or government benefits/retirement income (if applicable)

We/I provided all the above documents to Roger Hans, real estate broker of HANS-ON REAL ESTATE, LLC. All documents were provided to ROGER HANS for the sole purpose of submitting and processing a short sale application to our lender(s) for settlement options.

Borrower Signature

Date

Print Name

Co-borrower Signature

Date

Print Name

HANS-ON REAL ESTATE COMPANY – LEADERSHIP IN REAL ESTATE

We Can Resolve Foreclosure Through Effective Negotiation.

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